**FOULNESS ISLAND PARISH COUNCIL**

**Minutes** of the virtual meeting of Foulness Island Parish Council held on Wednesday 9th December 2020, at 7.00 p.m.

Present: Councillors, F. Giles, A. Holyland and E. Pitts (Chair).

In attendance: N. Uden (QinetiQ), J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open.
3. **To receive notification from any persons present of intent to record the meeting.**
4. No persons present advised that they intended to record the meeting.
5. **To receive apologies for absence.**
6. Apologies for absence were received from Parish Councillor Bickford, County Councillor Steptoe and District Council McPherson
7. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
8. There were no declarations of interest.
9. **To sign as a correct record the minutes of the Full Council meeting held on 11th November, 2020.**
10. Proposed Councillor Pitts, seconded Councillor Holyland that the minutes of the Full Council meeting held on 11th November, 2020 be signed as a correct record. Carried unanimously.
11. **To receive a report from the District and County Councillors for the area on any matters of interest.**
12. No District or County Councillors were present at the meeting.
13. **Financial Matters**
14. Proposed Councillor Giles, seconded Councillor Pitts that the Payment requests for November/December 2020 be approved. Carried unanimously.
15. Proposed Councillor Pitts, seconded Councillor Holyland that the Receipts for November/December 2020 be approved. Carried unanimously.
16. **Budget 2021/2022**
17. Proposed Councillor Pitts, seconded Councillor Giles that the Parish Council Budget for the 2021-22 financial year which had been circulated prior to the meeting be approved. Carried unanimously.
18. It was noted that the budget had recommended a precept of £2,928. Proposed Councillor Holyland, seconded Councillor Pitts that the precept be agreed at £3,000. Carried unanimously.

1. **Precept 2021/22**
2. Proposed Councillor Pitts, seconded Councillor Giles that the Clerk be authorised to complete the appropriate demand on Rochford District Council in respect of the Parish Council Precept requirements in the amount of £3,000.
3. **Defibrillators**
4. The Clerk reported that he was still obtaining information in respect of obtaining defibrillators to be installed in the Telephone Boxes being adopted by the Parish Council. He reminded the meeting that the Chair and the Clerk had delegated responsibility to agree which defibrillators to purchase.
5. **County Councillor Locality Fund**
6. The Clerk reported that this matter was still ongoing and depended on which defibrillators it was decided to include in the application to the Essex County Councillor.
7. **Clerk’s Report**
8. The Clerk reported;
9. Parish Council records – the Chair had delivered several bags of records to him and he was in the process of going through them to decide what to send to Essex Records Office.
10. Risk Management – The software had not yet been purchased.
11. Telephone Boxes – These were now the property of the Parish Council.
12. Car Parking – There had not been any further communication on this matter.
13. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
14. No Parishioners were present to address the meeting.
15. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
16. No information was exchanged.

Issued 11th December 2020